

This information is collected in accordance with the *Partnership Act*. A declaration must be submitted for a sole proprietorship to declare its use of a name for trading or other business purposes. Collection is authorized under s. 33(a) of the *Freedom of Information and Protection of Privacy Act*. Questions about the collection can be directed to Service Alberta Contact Centre staff: cr@gov.ab.ca or 780-427-7013 (toll-free 310-0000 within Alberta).

1. Trade Name

2. Type of Business

3. Business Location within Alberta

4. Enter the date the business began

5. Trade Name Declarant (individual or legal entity)

| | | | | | |
|----------------------------|--|------------|-----------|------------------------|-------------|
| Last Name/Corporation Name | | First Name | | Middle Name (optional) | |
| Street/Mailing Address | | | City/Town | | Province |
| | | | | | Postal Code |
| | | | | | |
| Email address (optional) | | | | Occupation | |
| | | | | | |

6. Statement

_____ confirms they carry on business
Name of Declarant

under the trade name _____
Trade Name

as a sole proprietorship and are not associated in partnership with any other person or persons in relation to the business carried on under this trade name.

7. Authorized Representative/Authorized Signing Authority for the Business

| | |
|------------------------------------|--------------------------|
| _____ | _____ |
| Last Name, First Name, Middle Name | Relationship to Business |
| _____ | _____ |
| Telephone Number | Email Address (optional) |
| _____ | _____ |
| Date of submission (yyyy-mm-dd) | Signature |

Declaration of Trade Name

Partnership Act

INSTRUCTIONS

Use this form to collect information to submit to an authorized [Corporate Registry service provider](#). The information will be filed with the Registrar of Corporations in accordance with the *Partnership Act*.

NOTE: Filing of a Declaration of Trade Name is required mainly to provide proof that the name is in use by a particular business. Filing of the declaration does not give any right of ownership of the name.

To assist you in making an informed decision on the proposed name, an [Alberta Business Name Search Report](#) may be obtained and assessed before you file this Declaration.

- Item 1. Enter the trade/business name under which the declarant carries on or intends to carry on business.
- Item 2. Enter the type of business.
- Item 3. Enter the business location within Alberta.
- Item 4. Enter the date on which the use of business name commenced.
- Item 5.
 - Enter the last name/corporation name, first name and middle name of the individual or corporation that will use the trade name.
 - Enter the residential address of the declarant, including the postal code.
 - Enter the mailing address of the declarant, including the postal code if it is different from the residential address.
 - Enter the email address of the declarant (optional).
 - Enter the occupation of the declarant.
- Item 6. The information is automatically copied from other sections of the form. No data entry is required.
- Item 7.
 - Enter the first and last name of the authorized individual. The middle name is optional.
 - Select the appropriate relationship to the corporation.
 - Enter the telephone number of the signing authority.
 - Enter the email address of the signing authority.
 - Enter the date of submission.
 - Ensure the form is signed.

Note: The authorized representative of the business must present their identification to the Corporate Registry service provider in order to register this information.